

# **RISING LEADERS ACADEMY PUBLIC MEETING**

## **Board Minutes**

**Date: AUGUST 30, 2017**

Attendees: Board Members: Dr. Eren Ozgen, Dr. Ahmed Baker, Dr. Ahmed Rezk, Mr. Osama Albibi, Mr. Raymond Steinbrecher  
Principal: Dr. Tim Kitts, Director: Dr. Suha Jaber

At 12:08, Dr. Eren Ozen called for meeting. Then Dr. Jaber began by talking about the purchase of the facility and reviewed the annual budget. The board reviewed and approved the budget

The board approved the election of a new board member. Dr. Jaber will email parents to nominate themselves or others to the board.

Dr. Kitts and Dr. Jaber discussed a holiday policy with the board. The board agreed that there would be no celebration of any religious holiday or Halloween at school. All celebrations will be inclusive and related to academics and creating a positive cultural experience at school where all students are included.

Dr. Kitts presented a list of actions and activities since becomes principal on July 17 that include:

- May – Advised Dr. Suha Jaber to apply for HP status. RLA will pay 2.5% on the FTE and not 5% to Bay District Schools (BDS).

- June – Advised Dr. Suha Jaber to apply for capital outlay and now RLA is receiving \$50,000 in additional funds.

- July 17 through August 1

1. Arranged for air lock security wall for entry
2. Arranged for Lawnscaapes to handle grounds.
3. Arranged for Crow signs to prepare signage for school property.
4. Arranged to carpet kindergarten classroom.
5. Signed a contract with S&S cleaning for waxing and custodial.
6. Arranged for David Redmon to fix the north parking lot.
7. Arranged for Jimmy Higgins to power wash the north wall and repaint it.
8. Arranged with BDS to provide \$49,500 in technology funds to purchase Smart Boards, computers, Elmo cameras and other technology for 11 classrooms.
9. Hired Judy Hazeltine as a paraprofessional. She will set up and handle After Care for RLA. This will be a revenue generating venture. She is also a high

- level technology expert and will serve our teachers and students to the highest degree possible.
10. Arranged for Tarpon Dock HVAC to evaluate our HVAC needs and determine a replacement schedule, a (PM) preventive maintenance schedule and fix our roof leaks due to AC units.
  11. Meeting with System Specialists to determine the extent of the plumbing problems. We have some drains and incoming water sources that have 70 year-old galvanized pipe. The pipes have chosen now to collapse.
  12. Designed a program to encourage parents to become substitutes for our school.
  13. Designed the After Care program.
  14. Arranged for a PTO (Parent Teacher Organization) meeting to generate parental involvement and encourage fundraising. Big Meeting Monday, August 21<sup>st</sup> followed by meetings on August 28 with the goal of creating a genesis effect for the PTO to gain traction.
  15. Receiving bids on playground equipment. Met with Ron Harvey and he detailed the bid at \$40,000 for all parts and labor.
  16. Received bids from Lawnsapes on developing the P.E. field.
  17. Researching the best system for diagnostics for student evaluation.
  18. Began weekly meetings with teachers to examine every student's proficiency according to pretests and diagnostics.
  19. Purchased 4 powerful radios for safety communications.
  20. Had significant roof repair for holes in roof and leaks.
  21. Arranged for the replacement or repair of three aging and non-functioning HVAC units.

### **Playground**

Dr. Kitts proposed a playground for RLA. Board approved a playground. 6 - 0